

District 8 Council Meeting Minutes

Date: 9/22/24

Call to Order and Welcome:

The meeting convened on Sunday September 22, 2024, at 2:06pm, with District Director Charice Manor, DTM opening the meeting with a call to order and welcome. **Members present:** Charice Manor, Rhonda Green, Rose Mary Wilson, Leslie Heilig, Patti Howard, Karen Dew, Tom Coscia, Andrew Welter, Justine Maedecker, David Kincade, Cynthia Mill, Kenny Hubble, Sue Rankin, Angie Breinin, R J Straton, Terri Orban, Denise Ryan, Linda Milot, Sara Dahm, Burchell McGhee, Timothy Todd, Evelyn Pearman, Sherry Nelson, Marianne Erickson, Lynn Wilson, Debbie Young, Janet Webb, Kaoutar Byrd, Deborah Woods, Lisa Campbell, Elaine Curry, James Perper, Gloria Kindow, Kathy Cooks, Krissy Anderson, Alexandra Dorton, David Woods, Yolandra Wood, Eleen Lynch, Linda Leasman, Richard Porter, Anna Eggemeyer, Sharee Adams-Hall, Josephine Marino-Ende, Lawson (Cal) Calhoun.

Charice Manor, DD Reviewed the District Mission: **We build new clubs and support all clubs in achieving excellence.**

Credentials Committee Report

This report by Rhonda Green, DTM Credential Committee Chair was adopted.

Adoption of Agenda:

The agenda is adopted.

We have a quorum with a count of 15 members.

Voting Procedure:

Tom Coscia, DTM introduced the procedure for voting and allowed the members the opportunity to practice.

Approval of Minutes:

There is no objection, the minutes without objection, the minutes are approved.

Confirm Appointment of District Leadership/Induction Ceremony:

Charice Manor, DD presented the Leadership slate for 2024/2025. The slate was approved.

Business Requiring Adoption:

District Budget:

Charice Manor, DD presented the budget for 2024-2025. The budget was approved.

District Procedure:

The following proposed changes were adopted -

Procedure A - Financial, Section 2 – Travel Expenses, item b7 The club growth director and club extension chair or their designee shall receive a mileage reimbursement for a maximum of two trips per prospective club for the purpose of starting new Clubs.

Section 3 – Administrative Expenses, item e: The district shall purchase club banners for newly chartered clubs and present them, if possible, at the club's charter meeting and provide a cake. Added words in highlighted area

Procedure F – District Awards, Section 3 District Toastmaster of the Year Award:

The Toastmaster of the Year is awarded a plaque provided by the district. This award is presented annually to a District 8 Toastmaster for outstanding service to District 8 in the current administrative year or for outstanding service to District 8 in past years. The selection shall be made in accordance with the criteria and procedures specified in the district leadership manual. The recipient shall be recognized at the annual conference or at the Hall of Fame Event. The name of the recipient will be added to the District 8 Toastmaster of the Year wall-board and shall be displayed at all district events.

After much discussion, and confusion A motion was made to table the following proposed change until the Spring Council Meeting, April 26, 2025.

Procedure B – District Events, Section 4 – District Annual Conference, item b

District 8 shall reimburse the meal expense for each contestant and one guest at the district sponsored contest they are competing in.

Year-end Audit Committee Report

No report

District Alignment:

After the facts Charice Manor, DD sent out this email to the DEC members:

Dear District Executive Committee (DEC) Member,

Thank you for your attention to this email. The matter that I omitted from our meeting is one of the realignment we may face as a District in the future if we do not increase our club base.

On the agenda, the District Alignment presentation that was scheduled was not for the correction of the minutes of the alignment from last year. It was to present the realignment needs we have this year.

At the beginning of the Toastmaster year, I received a letter from headquarters and I informed you all in the first DEC meeting of this action. The letter explained that during the board of Director briefing held during Toastmaster International Convention, the board discussed the realignment of districts within regions one (1) through seven (7). We are part of region four therefore, our district is part of the district realignment. I was instructed to appoint a district representative to participate in the Joint Realignment Committee to represent District 8 in the process.

I have appointed Past District Director, Distinguished Toastmaster , Karen Leingang.

Motion to Adopt:

Karen Leingang, DTM, PDD as the District Realignment Representative for District 8.

Please reply with AYE or NO by NOON September 30, 2024.

The email was sent to seven District leaders, 5 Division Directors, and 17 area directors. There were 16 responses for AYE and zero No's received. Karen Leingang's name and membership number was submitted to Toastmaster International on September 30, 2024 to represent District 8 on the Realignment Committee.

Profit and Loss Report (Quarter 1) Lisa Campbell, Finance Manager

**District 8
Profit and Loss Summary
As of August 31, 2024**

**2024 – 2025
July August Fiscal YTD**

Revenue

Membership \$ 287.50 \$ 1,992.50 \$ 2,280.00 District store - 639.30 639.30 **Total revenue \$ 287.50 \$ 2,631.80**

\$ 2,919.30 Expenses

District store - 46.79 46.79 District recognition 1,250.00 342.83 1,592.83 Public relations 26.50 9.65 36.15
Administration - 239.00 239.00 Food and meals - 44.35 44.35 Travel 67.90 115.00 182.90 TI allocation 133.15
133.15 266.30

Total expenses \$ 1,477.55 \$ 930.77 \$ 2,408.32 Net income \$(1,190.05) \$ 1,701.03 \$ 510.98

**District 8
Available Funds
At August 31, 2024**

Cash – Commerce Bank \$ 14,053.58 District Reserve 10,072.72 Total 24,126.30
Minimum District Reserve required at year end (7,379.31) **Total available funds \$ 16,746.99**

District and Managers Reports:

Public Relations: Janet Martin

No report

Division F Director: Burchell McGhee

Acknowledgment:

I'd like to thank my Area Directors for jumping in and getting to work while learning at the same time. Thanks to Alexandra Dorton, Stacy Offer, Lisa Collier and Marianne Erickson

Area visits: All Area directors have reached out to their clubs and to schedule to get visits.

Monthly meetings started on the second Tuesday of the month. We discussed the area visits. We discussed locations and asking the clubs if their meeting place was large enough to host a contest. The St. Louis County library is a possible location with reservations for 2025 to open on October 5, 2024.

Division E Director: Everlyn Pearman

Thank you to everyone who assisted and attended the Division E Officer Makeup Training in August.

Area 7: James Ryan Bloom

All Club Visit Reports are finalized and turned in to TI.

Little Hills: 2 members with 1 Officer trained will be suspended if they do not have 8 members by October 1st, 2024.

Area 14: Terri Orban

3/4 of the Club Visit Reports are finalized and turned in to TI.

She will have her 4th finalized asap and by the October/November deadlines.

Continental Communicators: is restructuring

UniGroup: is not expected to renew and there is no interest in reworking the club to keep the charter.

Area 20: Tony Boysaw

He has set up his appointments and expects to conduct his visits in October, submitting reports to TI by the November deadline.

Techmasters: Suresh G. emailed to say that Techmansters is closing and members will join MasterToasters.

Leadership Wentzville: has no trained officers, no TI Dashboard activity towards their DCP, and haven't responded to my emails or calls.

* I'm looking forward to Tony's CVR for more information.

Next Steps:

Marketing 4 Membership Zooms: 3rd Wednesday every Month Oct - June (Open: 6:45) 7pm - 8pm (Close: 8:30)

Club, Area and Division E Contest.

Officer Training #2

Club Visits #2

Division A Director: Sara Dahm

Division A member renewal rate is 39%

- 6 of 16 clubs have 8 or members renewed
- 56% of Area Director club visits completed and reports submitted
 - Areas 2 and 9 AD's have completed all visits
- 15 clubs have at least 4 officers trained; the 16th club has 3 officers trained
 - 6 clubs have all 7 officers trained
- 9 clubs have at least 1 Distinguished club goal met
- 5 clubs have at least 1 educational goal completed
- 6 clubs have at least 1 new member, with 2 clubs having 3 new members.
- Reminder to the group that Capital T (an Advanced Club) is closing effective 9/30/24.

Club Growth Director: Karen Dew

Renewals

1. As of 9/21/24 we are currently at 543 renewed members.
2. Area/Division Directors and the CGD will be reaching out to clubs who have less than 8 renewals to encourage them to get payments submitted

CG Committee Update

Club Retention Chair-Cynthia Scroggins has submitted her plan for your committee. It is being reviewed by the CGD and will be sent to Charice(DD) and Patti(PQD) to review and give their input.

Club Extension Chair-Elaine Curry submitted her plan and it has been reviewed by the CGD and sent to Charice(DD) and Patti(PQD) to review and give their input.

New Club Prospects

1. Coldwell Banker-Demo meeting scheduled for 10/8/24 with hopes of starting the charter process
2. Harris Stowe University-Is still interested in starting a club and the Club Extension Chair Elaine has made contact with the lead person and setting up initial meeting
3. Lincoln University-Curtis Scroggins(RA) will follow up to get update on status
4. Follow up message sent to Zachary on update for potential club in Rolla Missouri.

I will be reaching out personally to clubs that are struggling with membership to see how I can help.

Program Quality Director: Patti Howard, DTM

Club Quality PQD (Training Link is Available for review, Click the blue link to request)

PROGRAM QUALITY DIRECTOR ANNOUNCEMENTS

1. Club Officer Training – $62/76 = 82\%$
 - a. Verify club officers have received credit for attending
 - b. Have thru Sep 30 th to note that DivD or myself can add
2. Pathway
 - a. Downtime – Oct 9-25
 - b. Download/Print 2 projects
 - c. Download New Club Resources
3. Area Director Visits
 - a. In order to view on-line Club Success Plans (CSPs), the ADs must schedule a visit.
 - b. $25/76$ have been entered = 32%

c. Need to be entered by Nov 30 th

4. Speech Contests

a. Area > Identify Date/Place/Time by Nov 1

b. Div > Identify Date/Place/Time by Dec 1

5. Training

a. Area/Div – monthly time ~ Mondays 4pm or noon?

Sundays?

i. Specific topics with time for general questions

b. Monday, Oct 14 th at 10am & 5:30pm First Impressions/MOT

c. Monday, Nov 18 th at 10am & 5:30pm Speechcraft for
Coordinators

d. Saturday, Dec 7 th from 8a-4p TLI & Southwestern Illinois
College, Granite City. Officer training both in am and
afternoon. Lunch

6. Incentives

a. Area Director completing Club Visit Reports

i. Div A, Area 2 Director > Sharee Adams-Hall

ii. Div A, Area 9 Director > Bret Nicolas

iii. Div B, Area 13 Director > Sarah Van Meter

iv. Div E, Area 7 Director > Ryan Bloom/Evelyn
Pearman

b. All officers trained with CSP all by Aug 31 > PREPARED CLUB
AWARD Certificate with \$25 GC

i. Grand Center, St Clair, Aetna, Jeffco, Speak Out Pfizer,
Shalom Church ad WUSTL Speaks.

c. First 8 clubs with all officers trained by Aug 31 and have
submitted their CSP > CLUB VALUES BANNER

i. Grand Center, St Clair, Aetna, Jeffco, Speak Out Pfizer,
Shalom Church ad WUSTL Speaks

d. Fast Five by Dec 31 st

i. Have to have a goal in each of the categories

1. Officer List – 74/76

2. Renewals – 21/76

3. Officer Training – 62/76

4. Membership – 2/76

5. Education – 35/76

New Business: District District Charice Manor, DTM

Thanks the Directors and Managers for their work with the district and clubs. encourage all to celebrate activities in the clubs. Announced the District Council Business meeting is scheduled for April 26, 2025.

Charice Manor, DD declared the meeting adjourned at 5:26pm

Lawson (Cal) Calhoun, DTM Administration Manager