

Finance Manager Report
Tim Spezia, Finance Manager
District 8

March 7, 2020

Finance Report

Finance Manager Report

- Mileage Rate Change to standard charitable rate
 - \$0.14 per mile for all reimbursable mileage starting 10/17/2019
- Mid Year 2nd quarter closed
- P & L listed
 - December 31, 2019
 - January 31, 2020
- Conference
- Concur Mileage Receipts

Finance Manager Report

Profit & Loss (Actual vs. Budget Summary) (in USD)

Month Ending 12/31/2019			07/01/2019 Through 12/31/2019			
Actual	Budget	Variance		Actual	Budget	Variance
			▼ District Revenue			
498.77	528.00	(29.23)	▶ Membership Revenue	18,840.25	20,342.84	(1,502.59)
0.00	900.00	(900.00)	▶ Fundraising Revenue	0.00	900.00	(900.00)
0.00	0.00	0.00	▶ TLI Revenue	(11.88)	0.00	(11.88)
0.00	500.00	(500.00)	▶ District Store Revenue	0.00	500.00	(500.00)
498.77	1,928.00	(1,429.23)	Total District Revenue	18,828.37	21,742.84	(2,914.47)
			▼ District Expenses			
0.00	0.00	0.00	▶ Conference Expenses	75.00	0.00	75.00
53.61	3,830.00	(3,776.39)	▶ TLI Expenses	2,602.43	3,830.00	(1,227.57)
0.00	0.00	0.00	▶ District Store Expenses	0.00	300.00	(300.00)
223.98	2,650.00	(2,426.02)	▶ Marketing Expense	(617.38)	9,900.00	(10,517.38)
25.38	250.00	(224.62)	▶ Communications & PR Expenses	1,053.56	1,690.00	(636.44)
102.57	895.00	(792.43)	▶ Education & Training Expense	803.21	3,914.00	(3,110.79)
0.00	0.00	0.00	▶ Speech Contest Expenses	112.33	0.00	112.33
101.00	182.66	(81.66)	▶ Administration Expenses	784.94	1,110.96	(326.02)
367.65	424.80	(57.15)	▶ Travel Expense	10,768.91	11,326.15	(557.24)
179.06	179.06	0.00	▶ Other Expenses	2,583.18	1,074.36	1,508.82
1,053.25	8,411.52	(7,358.27)	Total District Expenses	18,166.18	33,145.47	(14,979.29)
(554.48)	(6,483.52)	5,929.04	Total Net Income	662.19	(11,402.63)	12,064.82

Finance Manager Report

Profit & Loss (Actual vs. Budget Summary) (in USD)

Month Ending 01/31/2020			07/01/2019 Through 01/31/2020			
Actual	Budget	Variance		Actual	Budget	Variance
			▼ District Revenue			
624.14	931.00	(306.86)	▶ Membership Revenue	19,464.39	21,273.84	(1,809.45)
0.00	0.00	0.00	▶ Fundraising Revenue	0.00	900.00	(900.00)
0.00	0.00	0.00	▶ TLI Revenue	(11.88)	0.00	(11.88)
732.44	0.00	732.44	▶ District Store Revenue	732.44	500.00	232.44
1,356.58	931.00	425.58	Total District Revenue	20,184.95	22,673.84	(2,488.89)
			▼ District Expenses			
0.00	0.00	0.00	▶ Conference Expenses	75.00	0.00	75.00
0.00	0.00	0.00	▶ TLI Expenses	2,602.43	3,830.00	(1,227.57)
1,452.44	0.00	1,452.44	▶ District Store Expenses	1,452.44	300.00	1,152.44
79.28	3,100.00	(3,020.72)	▶ Marketing Expense	(538.10)	13,000.00	(13,538.10)
25.38	250.00	(224.62)	▶ Communications & PR Expenses	1,078.94	1,940.00	(861.06)
485.00	80.00	405.00	▶ Education & Training Expense	1,288.21	3,994.00	(2,705.79)
0.00	0.00	0.00	▶ Speech Contest Expenses	112.33	0.00	112.33
274.88	182.66	92.22	▶ Administration Expenses	1,059.82	1,293.62	(233.80)
181.16	2,915.36	(2,734.20)	▶ Travel Expense	10,950.07	14,241.51	(3,291.44)
179.06	179.06	0.00	▶ Other Expenses	2,762.24	1,253.42	1,508.82
2,677.20	6,707.08	(4,029.88)	Total District Expenses	20,843.38	39,852.55	(19,009.17)
(1,320.62)	(5,776.08)	4,455.46	Total Net Income	(658.43)	(17,178.71)	16,520.28

Finance Manager Report

Conference coming: be sure to sign up before 3/15/2020,
DEC participation leads the way in the district moving forward.

The screenshot displays a website interface for finding conferences. On the left, a 'Filters' sidebar includes options for 'Format' (with 'Conference' selected), 'Price' (with 'Any price' selected), and 'More categories' and 'More formats' links. The main content area lists four events:

- MoACAC "College Knowledge" Inclusion Conference**: Starts at \$35.00, Sat, Mar 14, 8:00 AM, Harris-Stowe State University • St. Louis, MO.
- District 8 Toastmasters Spring Conference**: Starts at \$10.00, Fri, Apr 17, 5:00 PM, Holiday Inn St Louis SW - Route 66 • St. Louis, MO.
- Institute for Informatics (I2) Third Annual Scientific Symposium**: Free, Fri, Apr 10, 8:00 AM, Donald Danforth Plant Science Center • St. Louis, MO.
- Second Victim Experience Workshop**: Free, Thu, Apr 23, 8:30 AM.

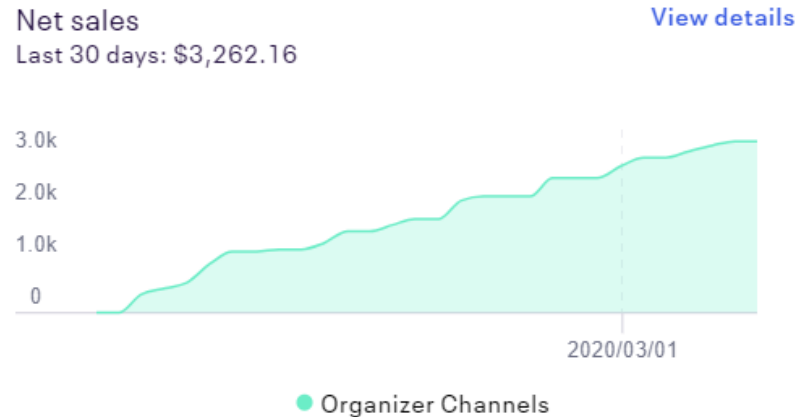
On the right, a map of St. Louis, Missouri, shows several dark blue location pins clustered in the central city area, with a search box labeled 'Search this area' at the top.

Finance Manager Report

- Conference
 - 34 registrations and combinations
 - 28 full registration
 - 3 Friday dinner/contest
 - 1 Saturday Lunch, 1 Friday and 1 Saturday seating
 - 6 first timers
 - \$3,556.00 Gross, \$3,377.33 Net
 - 203 page views, 180 views direct traffic
 - Mostly positive responses with interaction
 - Sales analytic

Finance Manager Report

- Conference
 - Sales analytic
 - Current sales is 20% of capacity
 - Can we do better?

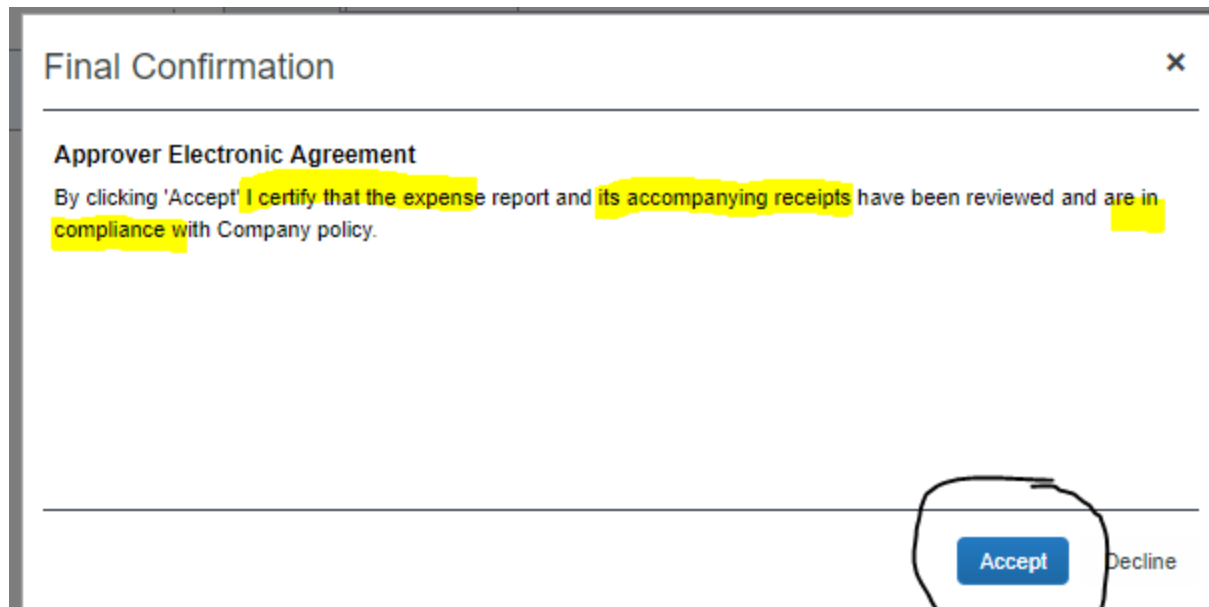


Finance Manager Report

- Concur this year
 - Mileage Receipts
 - Place club name/number on summary page
 - Show total mileage
 - Use exact mileage figure and \$0.14 per mile
 - Reason for visit
 - District method of reimbursement
 - Submit all expenses in a timely matter. No carry over expense item past sixty days.

Finance Manager Report

- Concur this year
 - Accuracy is important
 - Finance manager is presented this dialogue



Final Confirmation ×

Approver Electronic Agreement

By clicking 'Accept' I certify that the expense report and its accompanying receipts have been reviewed and are in compliance with Company policy.

Finance Manager Report

- End of Report

See me for any questions

tspezia@earthlink.net