



Minutes – DEC Meeting October 18, 2019  
Angie Breinin – Program Quality Director

- 10:15 AM Arrive at Library and set up
- 10:55 AM Call to Order and Welcome James Childress, ACS, ALB, DD  
Reading of the District Mission
- 10:55 AM Adoption of the Agenda James Childress, ACS, ALB, DD
- 10:56 AM Credentials Committee Report Elaine Curry, DTM, IPDD
- Reporting of Quorum
  - No issues to vote upon
  - 51% of DEC members – need 17 members (only 13 currently in attendance)
- 10:59 AM Approval of the [Minutes](#) Tom Cosica DTM, PDG, Parliamentarian
- 11:04 AM District Success Plan James Childress, ACS, ALB, DD
- Most of District F are Corporate Clubs and difficult for officers to find time to attend training
  - Due to corporate turnover, many new officers do not attend training once they step into a role
  - Club officers feel training is repeat and do not realize the networking and learning from other clubs
  - Marketing the value – officers are resistant to give up an entire Saturday for TLI in addition to commute
  - Review/approval of District Success plan
- 11:30 AM [Finance Report](#) Tim Spezia, DTM, PDG, FM
- Mileage rate change to standard charitable rate of \$0.14 per mile reimbursement 10/17/2019
  - [Budget](#) approve and submitted to TI
  - P & L listed
  - Why is TI retaining 75% of budget since Pathways is online? – Shift in costs to cover I.T. support (web servers, online support). TI is non-profit organization.
  - \$179.40 per month for TI support to District 8 for 2019-2020
  - TI spends large amount of budget on marketing/education
  - Use of Concur (online) for submitting expense reports in a timely matter (within 60 days)
- 11:46 AM Club Growth Director [Report](#) Geoff King, ACS, ALS, CGD
- Submit club success stories to [Annetta Works-Salley](#) for promoting District 8
  - District 8 is bottom 20<sup>th</sup> percentile in the world – we can do better!
  - Opportunities for Club Coaches
- 12:25 AM Program Quality Director [Report](#) James Childress, ACS, ALB, DD
- November 1<sup>st</sup> – Club Officer Training (Second Round)
  - Winter TLI – eyeing Edward Jones and Wash U as host locations TBD

- Great job with Area visits
- 70% members adopted Pathways

12:30 AM District Director [Report](#)/ New Business James Childress, ACS ALB DD

- Club quality – are they having quality meetings
- Using WOW! Factor
- Vital to achieving District Mission
- Assign Club Coach and investigate the “why?”, brainstorm solutions, collaborate!
- Contest season, 2<sup>nd</sup> round officer training, Area Director visits, TLI
- District 8 Spring Conference, April 17-18, 2020

12:55 PM \*\*\*\*\*Break\*\*\*\*\*

Education Sessions

1:05 PM Delegate to Empower James Childress, ACS, ALB, DD

- Assign responsibility
  - Describe task and expectations
  - Identify training needs
  - Identify resources
- Empower/grant authority
- Establish accountability
- Benefits of Delegation
  - A more involved/empower workforce
  - Increase productivity and quality
  - Reduce costs
  - More innovation
  - Greater commitment from team
- Quote from General George Patton – “Never tell people how to do things...”

1:25 PM Goal Setting and Planning Geoff King, ACS, ALS, CGD

- Blueprint for achieving goals
- Characteristics of goals (SMART)
  - Specific
  - Measurable
  - Action-oriented
  - Realistic
  - Time-bounded
- Implementing goals
  - Involve team members in setting goals
  - Write each goal
  - Consider what you must do to achieve it
  - Regularly review progress
- Planning
  - Reinforce goals
  - Make leaders more future-oriented
  - Enable...(missed rest of slide)
    1. Establish strategies
    2. Set a timetable
    3. Assign responsibilities
    4. Anticipate obstacles
    5. Modify plan as necessary

1:57 PM \*\*\*\*\*Lunch\*\*\*\*\*

2:26 PM Celebration (Recognition) All

2:55 PM Meeting Adjourned & Cleanup All