

District 8 Toastmasters Fall Council Meeting Minutes  
November 19, 2016

1) Call to Order

*(Meeting came to order at 10:11 AM.)*

Called to order by **David Kincade**, Logistics Manager  
Read district mission  
Pledge of Allegiance

2) District Director Welcome

Standing rules  
Addressing the council,  
All motions are stated as positive  
All motions begin with "I move"

**Only delegates holding a ballot may address the committee and vote.** Chair will determine a majority vote visually, or by voice.

Parliamentarian is Past District Governor, Distinguished Toastmaster: **Tom Coscia**.  
District Administration Manager is **Tim Spezia**, DTM. Timer is **David Kincade**.  
**Farzana Chohan**, IPDD, is credentials chair.

*[Change order of adoption credentials chair not in room]*

3) Adoption of Agenda

Adoption of the Agenda is assumed

4) Presentation of Credentials Committee Report

**Farzana Chohan, IPDD:** At this time District 8 has **114** eligible clubs. The number of available club ballots is **228**. The number of District Executive Committee officer ballots is **33**. The total number of available ballots is **261**. A quorum for the Council is one third of the Club presidents and vice presidents of education, or their proxies. In that there are **114** clubs in District 8, the quorum would be **76** ( $114 \times 2 = 228 \times 1/3$ ) the number of clubs represented today is **38**. The Credentials Committee has certified the presence of **76** club presidents we **do** have a quorum.

The credentials report is *declared official by Lora Mather, DD*

5) Adoption of Spring 2016 Council Meeting Minutes

District's Administration Manager, **Tim Spezia**, DTM, PDG  
The minutes of the May 7, 2016, District 8 Business Meeting were distributed please review and check for

On Page 1, Square Talkers, Club number is wrong. Change to 673982 [Change Made]

A motion to adopt the minutes as amended is now in order.

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Motion made by:	<b>Paul Cook</b>	<b>673982</b>	<b>Square Talkers</b>
	Toastmaster	Club#	Club Name
Seconded by:	<b>Elizabeth Depke</b>	<b>4492</b>	<b>Columbia Toastmasters</b>
	Toastmaster	Club#	Club Name

Motion is **carried**

**6) Report of the Audit Committee**

- End-Year Fiscal Year Audit Report

*Audit Committee Report for last year beginning January 1, 2016 to June 30, 2016 presented by **Wayne Allen**, Audit Committee Chair*

*This report is year-end for 2015-2016 Toastmasters year, Review items in last council meeting minutes. Items for review today all checks must be signed by District Director and finance manager. There are a few exceptions. Concern of transfers between district and conference account. Conferences must be self-sufficient. Vouchers need to be submitted within two months for timely reimbursement; this helps keep track of district funds as appropriate. An expense over five hundred dollars needs to be preapproved and needs to be seen by another district officer. Wire fund transfer: between district account and reserve account should be avoided due to cost of transfer. TI and bank both charge*

*District should reimburse expense statements by making payments in a timely fashion. Book store funds for an event should be moved to district conference and is not used to fund venue costs.*

*Question on wording about conference vs district fund transfers, no name or club given: [Sandra Swearingen?] Wording on which account funded district/conference seems opposite of what was said. Both types of transfers were made between accounts on different occasions.*

Are there any amendments?

A motion to adopt the End of Fiscal Year Audit as **presented** is now in order.

Motion made by:	<b>Sandra Swearingen</b>	<b>994</b>	<b>Square Talkers</b>
	Toastmaster	Club#	Club Name
Seconded by	<b>Camara Ellen</b>	<b>2967717</b>	<b>St Elizabeth's Hospital</b>
	Toastmaster	Club#	Club Name

No discussion

It has been moved to accept the **End of Fiscal-Year Audit** as **presented**

Motion is **carried**

**7) Presentation of the Finance Manager's Report**

*Our District Finance Manager **Tom Coscia** will present the report:*

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*5 accounts, District, Conference, PayPal, USPS mailing, District reserve  
Narrative to explain payments,  
Using Concur for expenses  
For mileage, please include a google map for mileage.  
Question of minimum balance: with all changes same convention of minimum is  
maintained.  
This is a standing report and no motion needed.*

### **8) District Budget**

Presented by **Lora Mather**, DD. District budget developed by Toastmasters International guide lines to show where is money is spent. Examined by TI and District Executive committee

No discussion

A motion is needed to adopt the budget:

**Dan Darnall** Club 859596 Weldon Toast moves to accept budget as presented

**Sandy Kardis** Club 1267 Creve Coeur Seconds

Budget is adopted as presented

### **9) Appointments of Area Directors**

Area directors are the back bone of District to club relationship.

Apparent from last DEC meeting that Area Directors know their clubs

A motion needed to confirm the appointments of the Area Directors

**Elizabeth Depke**, Club 4492 Columbia Toastmasters moves to accept the appointment of Area Directors

**David Mallory**, Club 7349 Shelter Insurance seconds the motion

The motion is carried

### **B. Elaine Curry, Club Growth Director**

*Motto: "It takes a Village"*

*At start of term, three club prospects were provided:*

*Aetna Health, Demo meeting conducted, twenty one in attendance, charter strength*

*Ansira Marketing: Demo meeting with twelve in attendance*

*Alton IL Community Club, Demo meeting with eleven in attendance*

*New Club prospects in progress:*

*United States Postal Service in St Louis,*

*Washington University Medical School,*

*Esse Health Care in Creve Coeur,*

*McClure Engineering*

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Illinois Dept. of Corrections, Hillsboro, IL  
Jefferson City Public Schools  
Cape Girardeau, MO Community  
Anheuser Busch Employees Credit Union, (Magnus Janssen, ID visit)  
Farmington Department of Corrections  
Charter Communications

Lora Mather, DD: Note strategy approach in next report

## C. Kat Mokriakow, Program Quality Director

Sixty Judges trained in Division C and Division B  
December Judges training for Area and Division Directors as Webinar format  
Contest Training adjusted to include Contest Master and Chief Judge Roles  
TLI at Webster University, will include Train the Trainer session for trainers  
**Tammy Ablan**, is TLI Chair and is looking for trainers  
Survey Monkey used to determine the content of workshops  
Feb 18 workshop on Using Toastmasters Skills in the Workplace  
March 16, District wide webinar  
New this spring is to have Division Conferences, five total, this will allow more members to participate in programs. Less travel, improves schedule  
Summer TLI scheduled for June 17, 2017  
Spring Conference at Crown Plaza, downtown St Louis scheduled for May 19 and 20.  
Next Area Council meeting is May 20

## D. Lora Mather, District Director

1) Toastmasters International Board of Directors indicate need to refocus efforts which includes eliminating the Fall Conference. Still requires council meeting.  
An adhoc committee is forming to study this impact, this is change with awareness to help with acceptance. This committee will make recommendations on how to proceed  
This change is slated for 2018, Division Conference approach was already planned by **Kat Mokriakow**, PQD  
2) Realignment, **Cindy Larm**, committee chair needs input from district members for club realignment. It's still early but requires much work.  
3) Prison club work, Acknowledge and recognize **James Bubash**, Prison Club chair for his efforts in fund raising. Delbert Creed acknowledged. Talu Club will use their "popcorn" fund raising program to help pay their clubs membership costs. Charitable donation by prison members

E. PRM No report

## 10) Unfinished Business

We have no unfinished business carried forward from our last business meeting.

[Spring 2016]

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11) New Business

We have no new business

12) Announcements and Wrap up

a. Pathways

**Kat Mokriakow, PQD** -There will be a session on Pathways today. In addition, there will be a new page added to district web site to advocate appointment of Pathway Guides. The Pathways program may move by next Fall, 2017, Could happen sooner

The next District Council meeting will take place at Spring Conference in St Louis, MO on May 20. The Spring Conference is scheduled for May 19, 20 2017.

**Elizabeth Depke**, Fall Conference coChair: This room is slated to have wall closed to set up for Lunch.

13) Adjournment

There being no other business, a motion to adjourn is now in order.

Motion made by:	<b>Elizabeth Depke</b>	4492	Columbia Tm
	Toastmaster	Club #	Club Name
Seconded by:	<b>Lora Mather</b>		
	Toastmaster	Club #	Club Name

The motion to adjourn carries

Meeting adjourned at 10:58 AM.

Respectfully submitted by **Tim Spezia**, DTM Administration Manager  
December 8, 2016

Update: Correct spelling of Ansira Marketing on Page 3