

District 8 Toastmasters DEC Meeting Minutes

October 29, 2016

By **Tim Spezia**, Administration Manager

Date: October 29, 2016

Meeting called to Order

Time 9:31 am on October 29, 2016 by **David Kincade, Logistics Manager**

Pledge of Allegiance

Introduces District Director **Lora Mather**, DTM using the “skipper” theme

District Mission: we build new clubs and support all clubs in achieving excellence

An adventure awaits; we need 3 more for quorum, calling 5 minute Recess;

Make sure to sign on signup sheet

Back to order Halloween theme some came in costumes, **Lora** shares: being with Parents since last fall, welcomes district leaders to send her emails for district questions.

Introduces committee chairs; asked to stand.

James Bubash, Prison Club Chair

John Barry, Club Extension Chair

Dan Darnall, Leadership Development

Diana Ross, Administrative Procedures Committee Chair, makes sure procedures are in line with TI policies

Accept Meeting Agenda

Review agenda, any additional topics?

A motion is in order to accept the Agenda as presented,

Stuart Welter, Area Director Moves to accept agenda as presented

Erin Tucker, Division Director seconds the motion

The motion to adopt the agenda is carried

Credentials Report

Farzana Chohan, IPDD reports there are 23 DEC members present including Committee chairs. [Subtracting 4 introduced committee chairs since they are not voting DEC members leaves 19 which is a quorum]

Nineteen (19) members out of thirty three (33) Dec members are present; the quorum is seventeen (17). Any items requiring a vote can be carried out.

No motion is made to adopt the credentials report as presented by **Farzana Chohan** IPDD

Accept Last Meeting Minutes

Minutes from last DEC meeting (April 16, 2016 and September 24, 2016 are presented by Tim Spezia, DTM Administrative Manager today. Please review the minute copies for all voting DEC members

Farzana Chohan, IPDD Title On September 24, 2016 Minutes is wrong, Correction to be made (IPDG-IPDD)

With no other changes, need a motion to accept both meeting Minutes copies.

Farzana Chohan, IPDD makes a motion to accept as amended.

Donna Troy, Division Director seconds the motion.

The motion to accept the minutes for April 16, 2016 and as amended September 24, 2016 is carried. **[Corrections applied]**

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Financial Report

Report delivered by Lora Mather DD

Lora will discuss handling of finances at Director Level, use of Concur in distributing expense payouts, a report will not require any motion for acceptance. **Lora Mather, DD** wants feedback on how district finances are working. For the budget use, there is a central software system called "Intact". Data is entered monthly and compared to budget. A narrative is submitted that explain any variances. Twenty Five percent of dues come back to district. Use of online expense system Concur is used to submit expenses. Expense path explained. TI still examines before final payment. Concur does not use paper forms.

Discussion

Kat Mokriakow, PQD explains expenses that Area and Division Director are entitled such as Mileage, trophies and contest room.

Please submit expenses, it helps to improve accuracy of future budgeting process.

Audit committee will make report on last year's DEC final six months, will not be current DEC members.

Greg Philips, DTM Youth Leadership Chairman, invited to address DEC on status of the current program.

Discussion: Donna Troy conducts program at Shalom Church

Division Reports

Division F

Angie Breinin, Division Director

Kay Pinner, Area 8 not present, all visits done and submitted

Art Stanze, Area 12, need to complete visits

Annetta Canaday, Area 15, all visits done

Stuart Welter, Area 17, reports on Area

Willie Blue, Area 19, getting visits covered

Division B

Donna Troy, Division Director

Vicky Calmese, Area 3, Club with successful open house

June Jeffries, Area 13 have visited clubs at least twice

Joseph Turner, Area 16, Area report on clubs

Melissa Kelley, Area 18, 5 of 7 visits done

Karen Walker, Area 20, all clubs visited at least once

Discussion: Next Area challenge on how to engage clubs in contests, how to get clubs to participate, how to attain Distinguished Area. Want to encourage participation in spring area contests.

Tip: offer clubs that don't participate in spring contest, offer for them to step forward to be pattern speaker at area contest

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Division C

Represented by **Rosalind Ralleigh, Area 6**

Thankful for prayers for personal issue

Excited about clubs; clubs now motivated with **Raymond's** C Suite presentation and information

Discussion on some struggling clubs

Strong open house for St Clair club

Will meet with Smedley later today

Division A

James Childress, Division Director

Zanetta Harris, Area 2, added seventeen members, 2/3 of visits complete. Important email introducing the district should be shared with other DEC members

Barry Hammond, Area 4, not present, discussion

Carla Martin, Area 5, Area is growing, discussion all visits made not entered at TI, Discussion, Explained to two clubs that Area visit is not to judge them, clubs attitude have improved, More discussion. Another innovation: have an open house Table Topics contest for guests only to compete.

Kari Hoehn, Area 9, not present, 18 members added to area, discussion

Division E

Erin Tucker, Division Director

Big and Bold Theme:

Seth Jarboe, Area 7, not Present, Report submitted by Seth read by Erin, Clubs are working at being successful. Fall Conference co-chair getting good participation, discussion on club activity in area.

Division E has two of the district's Prison clubs: Talu and Alpha. Discussion

Grab Bag meeting format explained.

Shyam Paudel, Area 14, Discussion; Explain club outlook for School clubs, Discussion

More activity in Division E

Judith LaRose, Area 21, basic report

Kat Mokriakow, PQD, mentions **Shyam Paudel**, worked to bring two clubs back on line

Lora Mather, DD comments on how impressed she is on the work each director is doing

Public Relation Manager

Cathy Babis, not present, Lora gives PRM report.

Farzana Chohan, IPDD, comment on Social Networking, any club events like planned open house at Grand Center 5000 should be on district social networking sites

Club Growth Director

Elaine Curry, CGD

As previously reported encouraging district leaders to build a pool of members for Sponsor, Club mentors clubs, need volunteers to generate club leads, Have several clubs that are borderline, Come April do not want slip if borderline clubs are lost. Challenges come with growth. Need village to work together. Have clubs do a Speechcraft program? Discussion.

Need list of persons interested in being a club mentor. (Needed for ALS)

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John Barry, Club Extension Chair to give report on recent demo

Three demo meetings plus two others, Aetna Health,

Ancyera Data base marketing company. Alton community club demonstration at Lewis and Clark Community College. Elaine was interviewed on the radio promoting this meeting.

Leads in progress: United State Post Office,

Washington U Medical School,

ESSA Health Care in Creve Coeur

McClure Engineering

Hillsboro IL, Prison

Jefferson City Public School

New club in Cape Girardeau

Farmington Penal Club

ABECU, Anheuser Busch Employees Credit union

Charter Communication

Need visits for Magnus Janssen to visit, Let **Elaine** know if there are available slots for visit?

Program Quality Director

Kat Mokriakow, PQD

Recap: Held two successful judges trainings, all area contests are complete, Contests greatly improved at contests visited.

Kat Mokriakow asks: What is a best practice at an Area contest?

Willie Blue Area Director, Have many volunteers are available?

Angie Breinin Division Director, make sure enough food is available

Dan Darnall, Leadership Development, points out Members ask: how did judges pick the winner? Recommends start at club level and have all members in club judge so they are familiar with judging form to educate them

Annetta Canaday, Area Director, Have a mock contest and explain all forms and roles.

Farzana Chohan, IPDD, Consider the Competitive Speakers club as another resource.

Fall Conference have lots of registrations;

June Jeffries, Area Director, is there a draft time line available? May help in getting more interest ahead of time

Save date, 12/3 best practices in contests for Area and division directors

Three workshops on 12/17 contestants need, training for chief judges and contest masters,

January 21, TLI at Webster University, **Tammy Alban TLI chairman**, expect enhanced format to create value, Date is not confirmed, everything to go on district web site, asked by **June**

Jeffries, Area Director

February 2017 Toastmasters in the Work Place,

In March 2017, webinar planned

Division Conferences is brand new in lieu of division contest. Attempting to reach those who don't attend contests.

May 20 is the Spring Conference, contract not finalized. Possibly in downtown St Louis

District Director

Lora Mather, DD

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Lora introduces **Dave Brown, Audio Visual Chairman**

Relationships built are going to need commitment. Lora mentions that reports from district leaders are very encouraged. Ultimately it is desired to be a leader of leader, Meetings need to be meaningful. Housekeeping: February and March DEC meetings at the present location. Mentioning Pathways; TI asks: what is not adding value? In 2018 no longer to conduct Fall Conferences, **Kat's** foresight to start planning in division conferences is meant to reach more persons in district, Fall Council meetings are still required.

Any Unfinished Business

None

Any New Business

Kat Mokriakow, PQD Need a committee to look into a council meeting and networking activity for next Fall

Motion: Form committee to make recommendations?

Second **Willie Blue, Area 19**

Discussion: this is in 2018, do we need a conference in 2017 and do we need to have it? Can be shortened, business and contests

Dan Darnall, Pathways, scheduled in 2017

Erin Tucker, Division Director What's involved in adhoc committee. It is not a standing committee

To make recommendations on how to proceed

Erin Tucker Division Director, motions to call to question the creation of adhoc committee

Art Stanze, Area 12, seconds

The motion carries

Announcements

Lora Mather, DD

1. Talu club has popcorn fund it has now been given permission to help self-fund the Talu club membership by donating to Omar Roberts/Dori Drummond Prison Scholarship fund.
2. Nominations committees beginning to form, pass on names of anyone interested in serving in a district role.

Motion to Adjourn

Lora Mather, DD, declares meeting adjourned

Meeting is adjourned at 11:23 am on September 24, 2016. Total Meeting Length: one hour and fifty two minutes (1:52)

Minutes of October 29, 2016 District 8 DEC Meeting

Respectfully submitted by **Tim Spezia, Administration Manager**

December 4, 2016